

**GOVERNMENT OF PAKISTAN  
MINISTRY OF CLIMATE CHANGE**

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F.No.1(20)/GOLF-II-PSC

Islamabad the 11<sup>th</sup> February, 2020

Subject: **MINUTES OF THE 4<sup>TH</sup> NATIONAL PROJECT STEERING COMMITTEE, MEETING OF SCALING UP OF GLACIAL LAKE OUTBURST FLOOD (GLOF-II) RISK REDUCTION PROJECT.**

Please find enclosed minutes of the meeting held under the Chairmanship of Secretary, Ministry of Climate Change on 3<sup>rd</sup> February, 2020 in the Committee Room of Ministry of Climate Change, Islamabad.

**Encl: As above**

  
**(Dr. Muhammad Rizwan Asghar)**  
Section Officer (Admn-II)  
051-9245631

**Distribution:-**

1. Secretary, Ministry of Climate Change, Islamabad.
2. Secretary, Economic Affairs Division, Islamabad.
3. Secretary, Ministry of Planning and Development & Reform, Islamabad.
4. Secretary, Ministry of Water Resources, Islamabad.
5. Secretary, Finance Division, Islamabad.
6. Joint Secretary, (Development), MoCC, Islamabad.
7. Chairman, National Disaster Management Authority, Islamabad.
8. Chief Secretary, Govt. of Gilgit-Baltistan, Gilgit.
9. Additional Chief Secretary, P&D Department, Khyber Pakhtunkhwa, Peshawar.
10. Director General, Pakistan Metrological Department, Islamabad.
11. Secretary, Environment Department, Govt. of Khyber Pakhtunkhwa, Peshawar.
12. Secretary, Environment Department, Gilgit-Baltistan, Gilgit.
13. Assistant Resident Representative (ECCU), UNDP (P), Islamabad.
14. National Project Manager, GLOF-II
15. Country Representative, IUCN, Karachi.
16. CEO, NDRMF, Islamabad.

**Copy for information:-**

1. APS to Additional Secretary, MoCC, Islamabad.
2. APS to Joint Secretary, (Admn), MoCC, Islamabad.

**MINUTES OF THE 4<sup>TH</sup> NATIONAL PROJECT STEERING COMMITTEE**  
**MEETING OF “SCALING-UP OF GLACIAL LAKE OUTBURST FLOOD (GLOF)**  
**RISK REDUCTION IN NORTHERN PAKISTAN” PROJECT**

**Date: 03 February 2020**

The 4<sup>th</sup> Project Steering Committee (PSC) meeting of GLOF-II project was held at 12:00 hours on 3<sup>rd</sup> February 2020 in the committee room of the Ministry of Climate Change (MoCC), Islamabad to review progress of AWP 2019 and approve AWP 2020. The meeting was chaired by **Ms. Naheed S. Durrani**, Secretary Ministry of Climate Change.

After welcome remarks by the Chair and introduction of all participants; the Chair stressed the importance of the project and its expected impact. She further emphasized to speed up the pace of the project to achieve the delivery of targets as agreed with donors.

Mr. Ignacio Artaza, Resident Representative UNDP highlighted that project is in 3<sup>rd</sup> Year of implementation and needed efforts to speed up the work. Moreover, he emphasized for approval of AWP2020 at the earliest so that GCF and UNDP HQ could be demonstrated seriousness and commitment to speed up the project related activities in 2020.

1. Mr. Fahad Bangash (OIC- GLOF-II Project) shared the status of 3<sup>rd</sup> Project Steering Committee decisions with PSC members at the outset. Except opening of Project bank account all actions were achieved; Mr. Anwarzeb, DFA - Ministry of Finance (MoF) raised concern regarding non-opening of a bank account by MoCC for receiving Funds. Assistant Resident Representative (ARR), UNDP Mr. Amanullah Khan responded that in year 2019, UNDP Support Services to NIM were in place through a Letter of Agreement (between UNDP and MoCC) hence a separate account was not required. He further added that in case of full NIM the Implementing Partner would open a project account according to NIM guidelines 2011.
2. He accordingly delivered a detailed presentation. He shared project objectives, outputs, project geographic locations, target beneficiaries (direct and indirect). Besides the overview of the project he shared progress made during the year 2019.
3. OIC-GLOF- II Project presented list of 07 potential valleys in GB and 05 potential valleys in KP province, which have been endorsed by their respective Provincial Project Steering Committees. Mr. Shahid Ullah, Secretary Forest KP highlighted that two

districts of KP (Mansehra and Kohistan) were not included in the project geographic coverage. OIC-GLOF-II clarified that due to weather conditions those two (02) districts of KP (Mansehra and Kohistan) could not be assessed and would be assessed during March and April 2020. Mr. Joudat Ayaz, National Project Director (NPD) GLOF-II, raised an issue that glaciers and sites in Mansehra valley needed to be assessed as frequent disasters occur in this region due to GLOFs. Lt Gen (Retd) Mr. Nadeem Ahmed, CEO NDRMF clarified that the events mostly reported in Mansehra were related to landslides or avalanches, which should not necessarily be related to GLOFs. Chair requested the PSC members to notify these potential valleys as soon as possible so that implementation of project could be initiated in respective potential valleys.

4. CEO NDMRF mentioned that SUPARCO had already conducted a glacier inventory. PMU, PMD, NDMRF and SUPARCO would, therefore, coordinate with each other and verify the available inventory and proceed accordingly to avoid overlaps. However, NDRMF representative also mentioned that some of the information available with SUPARCO was sensitive and could not be made public.
5. OIC-GLOF- II Project shared that during the year 2019, project output remained slow due to several administrative issues. Mr. Suleyman Warraich, Joint Secretary (Admin) MoCC apprised that the decision had already been taken to implement the project activities under NIM 2011 (Reference to the meeting minutes - dated: 25 Nov 2019 attached). He further added that a revised LoA would be signed with UNDP for the support services after the approval of AWP2020 on need basis. The issue of Project vehicles would also be taken up with the Ministry of Foreign Affairs (MoFA) to resolve the issue.
6. The chair inquired from GLOF-II project regarding the calculations of the budget for each activity especially equipment, for which the GLOF-II Project representative responded that all the calculations were based on GCF approved budget and based on the specifications and estimations shared by the concerned Line Departments/executing bodies. Dr. Riaz, DG Pakistan Meteorological Department (PMD) further elaborated that the quantity of the equipment was based on the assessment carried out during the 2019 by the technical teams. He also mentioned that a committee was formed under the chairmanship of Chief Met. – PMD, who proposed the requirement of that equipment, its specifications and estimates. The specifications and estimates were shared with GLOF-II Project team for procurement by UNDP in 2020. He also emphasized that PMD would prefer UNDP to procure the equipment for PMD considering the presence of the PMD

official in the relevant procurement committee. JS-Admin, MoCC, explained that procurement method would be discussed between UNDP and MoCC at the time of finalization of LoA 2020. CEO NDRMF also mentioned that areas for the installation needed to be shared with security agencies for NOC purposes and all protocols/procedures should be followed.

7. OIC-GLOF- II Project shared that KP Government had notified additional districts in KP for which Provincial PSC requested to consider inclusion of these districts in project implementation.
8. OIC-GLOF- II Project shared detailed Annual Work Plan 2020. He shared activity wise details with the PSC members. Chair emphasized to focus on infrastructure and physical interventions based activities to maximise the project coverage and benefit the GLOF prone vulnerable communities in GB & KP.
9. Chair suggested to engage local communities, institutions and consultants from GB, KP and from national level, because they were more aware of the local conditions and had knowledge related to GLOF events and hazards. Ms. Shazia Atta, representative of PDMA-KP representative mentioned that PDMA-KP had engaged the academia i.e. Centre for Disaster Preparedness and Management (CDPM), University of Peshawar (UoP) considering their expertise in the required field.
10. OIC-GLOF- II Project shared that under the project each potential valley would be given 50,000 USD for the community based revolving funds. Mr. Faisal Baloch, Representative of Ministry of PDR, raised a point that in the approved PC-1 of GLOF-II Project did not reflect amount in US-Dollar, whereas it was clearly mentioned in Pakistani Rupees, according to which, each community should have 5 Million PKR. ARR UNDP, further clarified the matter that it could be sorted out in close coordination with provinces and MoCC.
11. Chair asked to form Technical Working Group; comprising representatives of MoCC, KP, GB, NDMRF, PMD, IUCN, UNDP and GLOF- II Project Team. The members of the TWG would thoroughly review the AWP 2020 after the 4<sup>th</sup> PSC meeting and modify activities if required or endorse the AWP2020 and submit to Chair for final approval and signature on the same day.

## **KEY DECISIONS OF THE 4<sup>th</sup> PROJECT STEERING COMMITTEE MEETING**

- I. AWP2020 to be reviewed, finalized and endorsed by MoCC with in a week's time. Chair notified the Working Group; comprising of representatives from MOCC, KP, GB, NDMRF, PMD, IUCN, UNDP and GLOF- II Project Team. The members of TWG will thoroughly review the AWP 2020 and examine the activities if required, endorse the AWP 2020 activities or suggest changes and will submit to Chair for final approval and signature on the same day.
- II. National Project Steering Committee (PSC) endorsed and notified 07 potential valleys (**List attached as Annex-B**) in GB and 05 potential valleys in KP (**List Attached as Annex-C**) to initiate implementation. The implementation of the approved activities in AWP 2020 in these notified potential valleys needed to be initiated as early as possible.
- III. The project would be implemented in accordance with NIM guidelines 2011 by MoCC. If any UNDP Support Services are required, it would be discussed between UNDP and MoCC after finalization of AWP 2020.
- IV. MoCC will take up the vehicle NoC issue with the Ministry of Foreign Affairs (MoFA) to acquire NoC, so project vehicles will be procured during the year 2020.
- V. Hiring of remaining staff would be done once the implementation arrangements is agreed between UNDP and MoCC. MoCC would also review the existing HR in GLOF-II Project.

**The meeting ended with a vote of thanks to and from the chair.**

# ANNEX - A

## Attendance Sheet

### "4<sup>th</sup> Project Steering Committee (PSC) meeting" "Scaling Up of Glacial Lake Outburst Flood (GLOF) Risk Reduction Project" (GLOF-II)

3<sup>rd</sup> February 2020, Ministry Of Climate Change, Islamabad

Sr.#	Name	Organization	Telephone No.	Email	Signature
1.	Nabeed S. Durrani	MOCC			
2.	JUMDAT AMRZ	MOCC			
3.	IGHADIB ARDABA	UNDP			
4.	Ahmedullah Khan	UNDP			
5.	Mohyuddin Khan	NDRMF			
6.	Muhammad Khuram	IUCN Punjab	8200821747 1111111111	m.muhammad.khurma@iucn.org	
7.	Anwar Zoh	Deputy Secretary Finance Div.	0332-2433860	Anwarzeb1967@gmail.com	
8.	Rana M. Abeer	UNDP	0333-5162862	r.m.abeer@undp.org	
9.	Syed Ahsan Hameed	ACSOE/GB ECCU	0335519070	Syedabax927@gmail.com	
10.	Muhammad Saleem	Program/UNDP	03139648822	muhazayun@undp.org	
11.	Muhammad Ahsan	P&DD GB(AC)	03101269918	malampk@gmail.com	
12.	Muhammad Tahir	NDMA	0302-500256	tahir@ndma.gov.pk	

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Attendance Sheet

"4<sup>th</sup> Project Steering Committee (PSC) meeting"  
 "Scaling Up of Glacial Lake Outburst Flood (GLOF) Risk Reduction Project" (GLOF-II)

3<sup>rd</sup> February 2020, Ministry Of Climate Change, Islamabad

Sr.#	Name	Organization	Telephone No.	Email	Signature
13	Shazia Akh.	PDMA- KP	03312624777	shaz-waq@yaho.com	
14	S. Farrukh Mehmood	E.A.D.	051-9203215	farrukh.ead@gmail.com	
15	Nauman Afandi	PTD KP	03332458899	nauman.afandi@hotmail.com	
16	Muhammad Subhan	MoCC	051-9245552	confidant40@yahoo.com	
17	Faisal Ali	MoPWR		yaho.com	
18	Shehzad Shagi	CPA GIS	03003689340	shagi_shehzad@yahoo.com	
19	Shahid Zama	Secretary GIS Forest & Wildlife Dept	0346110475	shahidzama846@gmail.com	
20	SAAHID ULHAQ	Sec. Forests KP.			
21	Muhammad Riaz	PM.D. Dg.	03008026286	03008026286@yaho.com	
22	Lt. Gen. Nadeem Ahmed	NDRMF	9108300		
23	M. Farooq Nayat	NDRMF	0345-894449	farooq.nayat@ndrmf.gov.pk	
24	Azeez Khan	PE.DD CB	0334652275	melefar.khan.Pnd@gmail.com	

Attendance Sheet

"4<sup>th</sup> Project Steering Committee (PSC) meeting"  
 "Scaling Up of Glacial Lake Outburst Flood (GLOF) Risk Reduction Project" (GLOF-II)  
 3<sup>rd</sup> February 2020, Ministry Of Climate Change, Islamabad

Sr.#	Name	Organization	Telephone No.	Email	Signature
25	Bushra Gul	UNDP (GLOF)	0333-197779	gulbushra1986@gmail.com	
26	Anam Rather	UNDP (GLOF-II)	0344 5269717	anamrather@gnail.com	
27	Shams Afendi	UNDP (GLOF-II)	0333-9181748	shams.afendi@undp.org	
28	Sherban Afendi	UNDP (GLOF-II)	0313-8565656		
29	Anson Kund?	CFU, MoCC	0334-542150		
30	Nasrulat Ali	UNDP (GLOF-II)			
31	Ziaqat Khan	UNDP (GLOF-II)			
32	Abdul Basit	GLOF-II			
33	Fahed Baqerh	GLOF-II Project	0300-9590137		
24	Suleyman Waraich	JS (Admin) MoCC			



**MINUTES**  
**Meeting with UNDP on GLOF-II Implementation Modality**  
**Ministry of Climate Change, 25<sup>th</sup> November, 2019**

Joint Secretary (Admin), Ministry of Climate Change held the meeting in Ministry of Climate Change (MoCC), Islamabad with the representatives of UNDP-Pakistan on 25<sup>th</sup> November, 2019. Agenda of the meeting was to discuss GLOF-II implementation modalities/options shared by UNDP through letter dated 7<sup>th</sup> November, 2019 and future course of action to expedite the project transition within the applicable rules and regulations.

2. Following attended the meeting:

- 1) Mr. Muhammad Suleyman Khan, Joint Secretary (Admin), MoCC (**Chair**)
- 2) Ms. Aliona Niculita ,DRR, UNDP-Pakistan
- 3) Mr. Amanullah Khan, ARR, UNDP-Pakistan
- 4) Mr. Abduvakkos Abdurahmanov, Technical Advisor, GLOF-II
- 5) Dr. Saleem Janjua, NPM-GEB project
- 6) Mr. Ahsanullah Khan, OIC-CFU, MoCC

3. After formal introduction of participants, the Chair opened the discussion with welcome remarks and shared details of GLOF-II current implementation modality and resultant bottlenecks being faced in the smooth project implementation. The UNDP representatives explained that according to the Funding Proposal to the GCF and the project document, the implementation modality for the GLOF II Project is NIM. Currently, under NIM Implementation Modality, UNDP is providing support services as it was previously requested by MoCC and agreed. However, UNDP would completely facilitate the transition to full NIM modality for the GLOF-II project. UNDP offered their support in case of any services required under the AWP, 2020 of the project.

**Following points were agreed between MoCC and UNDP for future implementation of GLOF-II project:**

- o Project will be implemented through full NIM modality as per NIM Guidelines-2011 and as specified in the Funding Proposal to GCF.
- o MoCC and UNDP will start working on drafting the GLOF-II Annual Work Plan, 2020. Separate sessions under the chair will be convened to discuss and finalize AWP, 2020 before presenting the same to Secretary, MoCC and PSC.
- o If requested by MoCC, UNDP will provide necessary support to MoCC in project implementation and will implement project activities as a Responsible Party (RP) which would be included in the approved project AWPs. Such services, and the costs involved, will be detailed in a Letter of Agreement.
- o MoCC, under full NIM, will manage Human Resource as per NIM Guidelines-2011 and will share the applicable pay scales with UNDP.
- o A separate/main project bank account for releasing advances from UNDP to MoCC shall be opened by the MoCC. Moreover, provinces/RPs will also open their separate project bank accounts which will be linked to the main Project account being managed at the MoCC/IP level. As per the procedure, funds will be transferred by GCF to UNDP account based on the agreed disbursement schedule; UNDP will release advance funds to the MoCC based on the approved AWPs, IP will transfer funds to provinces/RPs as per the approved AWPs.

- Procurement process will be handled by the MoCC in accordance with applicable Government regulations, rules and procedures to the extent that they do not contravene the Rules of UNDP as per NIM Guidelines-2011. Accordingly, MoCC will notify Procurement Committees. Contracts will be issued, managed and closed by the MoCC. However, MoCC may also request UNDP to act as a Responsible Party for procurement of certain goods and services, mentioned in the approved AWP.
- For procurements where UNDP is the Responsible Party, UNDP procurement rules will apply. For services provided by UNDP, direct project costs will be charged to the project budget.
- Obligations under existing contracts (already issued) will be fulfilled (i.e. goods and services to be delivered as awarded). Audit and assurance activities will be undertaken following the UNDP audit rules for NIM projects and NIM Guidelines-2011.
- Administration and logistics will be handled by the MoCC, in accordance with the provision of NIM Guidelines-2011. For assets already procured, ownership will be transferred to the MoCC.
- MoCC will sign agreements with provinces/other responsible parties based on the approved AWP, 2020.

Meeting ended with a vote of thanks to and from the Chair.

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